

BISHOPTHORPE PARISH COUNCIL

AGENDA

NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of Bishopthorpe Parish Council will be held on Tuesday, 24th November 2021 commencing at 7.00pm in Vernon House, Vernon Close, Bishopthorpe York YO23 2RH. Date of posting: Wednesday 17th November 2021.

- 1 Recording of meeting** – The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.

All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the 'Public Participation' period at the beginning of the meeting is not part of the formal meeting.

- 2 Apologies for absence** (including notice if potentially leaving part way through the meeting)
- 3 Declarations of Interest.** At this point Councillors are asked to declare any prejudicial interest they may have in the business on this agenda.
- 4 Minutes of Meeting** 19th October 2021.

- 5 Consideration of Planning Matters** and recommendations of the Planning Group.

5.1 Notice of Applications Received

- 5.1.1 Kinnoull, 7 Myrtle Avenue.** Loft conversion with two dormers and two rooflights to front and one dormer to rear. 21/02290/FUL
- 5.1.2 Maynews, 26 Sim Balk Lane.** Fell one Ash tree and one Silver Birch in a conservation area. 21/02333/Tree Conservation Area
- 5.1.3 Thornbury, 28 Sim Balk Lane.** Lateral crown reduction of Oak tree by up to three metres over the garden. Tree works in Conservation Area. 21/02339/Tree Conservation Area
- 5.1.4 The Beeches, 40 Church Lane.** Fell one cherry; crown reduce one cherry and one apple, crown lift one ash and one beech – tree works in a Conservation Area. 21/02326/Tree Conservation Area
- 5.1.5 Hearts and Whatnots, 26 Acaster Lane.** Change of use of retail shop (use class E) to dog grooming parlour. 21/02353/FUL
- 5.1.6 The Firs, 38 Main Street.** Single storey rear extension. 21/02451/FUL

5.2 Notice of Decisions Given (Parish Council decisions are highlighted in blue)

- 5.2.1 York Marine Services.** Variation of conditions 1, 10 and 11 of permission 09/01301/FUL to re-surface access drive, modify car parking area, and install new extract / air input fan system. 21/00524/FUL. No Objection Approved
- 5.2.2 43 Keble Park North.** Single storey front extension and conversion of existing garage to habitable space. 21/01941/FUL. No Objection
- 5.2.3 York Marine Services.** Variation of conditions 1, 10 and 11 of permission 09/01301/FUL to re-surface access drive, modify car parking area, and install new extract / air input fan system. 21/00524/FUL. No Objection Approved
- 5.2.4 The Boundary, 3 Ferry Lane.** Crown reduce and lift Copper Beech Tree protected by Tree Preservation Order 7/1980. 21/02184/Tree Preservation Order. No Objection. Approved

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5.2.5 **Sunnyside, 28 Copmanthorpe Lane.** Partial conversion of garage to living accommodation and extension to rear of garage – part retrospective. 21/02012/FUL. No Objection. Approved

5.2.6 **Chestnut Cottage, Chantry Lane.** Internal and external alterations including replacement of single glazed timber windows with double glazed timber windows, rear window replaced by French doors. 21/00353/LBC. No Objection. Approved.

5.3 Large Householder Extension Notifications

5.3.1 None

5.4 Other Planning Matters

5.4.1 *PROW – Section 53 Wildlife and Countryside Act 1989 – Application to record a public footpath from Chantry Lane, Bishopthorpe to Ferry Lane, Bishopthorpe – update*

6 Services

6.1 Village Hall Management Committee

6.1.1 Management Committee Report – update Cllr Thornton

6.1.2 Heating repairs – update Cllr. Thornton

6.2 Sports and Leisure Management Report

6.2.1 Management Committee Report – update Cllr Nicholls

6.2.2 Proposed internal alterations – CA Architectural report – update

6.3 Finance Committee

6.3.1 Committee Report – update Cllr. Harrison

6.3.2 Offers to contribute towards the cost of a new village defibrillator from Cynthia Everett Allen, Mary Wright and Bishopthorpe Sports and Social Club.

6.4 Field 84, Riverside and Footpaths Working Party

6.4.1 Update – update Cllr. Jemison

6.4.2 Sale of car park to York Marine Services update Cllr Harrison

6.5 Youth Support and Children's Recreation

6.5.1 Monthly Park inspection update

6.5.2 Painting floor markings for new games at the end of the park on the tarmac area – update

6.6 Allotments

6.6.1 Monthly Report – Cllr. George

6.6.2 Quote of £900 to cut hedge at Appleton Road site.

6.7 Senior Citizens Support, Vernon House and Accessibility Issues

6.7.1 Monthly Report – Cllr. Green

6.8 Web Site Management

6.8.1 Monthly Report – Cllr. Conley

6.9 Bishopthorpe Library

6.9.1 Monthly Report – update Cllr. Conley

6.10 Environmental and Sustainability

6.10.1 Monthly Report – Cllr. Conley

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- 6.11 Community Emergency Planning
6.11.1 Committee Report – update Cllr Nicholls
- 6.12 Bishopthorpe Orchard
6.12.1 Update – update Cllr. Green

7 Financial Transactions

7.1 Payments to Approve

7.1.1 Cheque / Direct Debit Payments

Amounts paid

Monthly direct debit to E-On Sports Pavilion Electricity (due month end)	0.00
Monthly direct debit to E-On Village Hall Electricity	129.09
Monthly direct debit to E-On Village Hall Gas (due month end)	0.00
The Renewable Energy Co. Vernon House Electricity	56.74
PlusNet – Village Hall Wi-Fi connection monthly charge	29.60
PlusNet – Vernon House Wi-Fi connection, monthly charge	26.40

Total Amount paid

£241.83

7.1.2 On- Line banking payments

Amounts paid

Clerk's Salary	700.00
Clerk's Expenses	0.00
M Haynes - Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	33.23
C Julie Bradley - Vernon House Caretaker	250.00
C Julie Bradley - Vernon House Caretaker expenses	4.20
C Henk – Sports Pavilion cleaning	150.00
C Henk – Sports Pavilion cleaning expenses	0.00
A Powell – Sensory Garden gate daily opening / locking	105.00
Cllr. Harrison – Ink cartridges £43.00, A4 paper £2.85	45.85
Can-be-asked, handyman, repairs and plumbing at Sports Pavilion	289.95
Edible York, services provided at apple juicing day 10/10/21	50.00
Rebecca Clark – locking / unlocking Play Area daily (May to October)	441.00
Allied Westminster Insurance - Village Hall Insurance renewal	2,119.93
Sports Turf Services (York) Ltd – Grass cutting	134.40
Mike Dale of Crombledale Contracting – hedge cutting, Ferry Lane	350.00
Dennis King Electrical Ltd. – PAT test Village Hall	150.60
York Wi-Fi Solutions – monthly support package	24.00
CA Architectural – Drawing services for Bishopthorpe Sports Pavilion	525.00
Yorkshire Local Councils Association – course fee 10/11/21	15.00
Refund for cancelled party booking – I Linley	55.00

On-line payment total

5,880.66

Payment Total

£6,122.49

7.2 Income Receipts

Late Allotment payments	122.00
13/10 S Allen, Black Cats Pilates	25.00
14/10 Vernon House income	285.00

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15/10 Sue Coates, Slimming World	50.00
20/10 S Allen, Black Cats Pilates	25.00
22/10 Linley Village Hall rental	55.00
25/10 Monday night badminton	143.00
27/10 S Allen, Black Cats Pilates	25.00
28/10 W Allison, Wednesday Badminton	24.00
1/11 Lawton Village Hall rental	155.00
2/11 Aldridge Village Hall rental	55.00
3/11 S Allen, Black Cats Pilates	25.00
Village Hall Management Committee (invoice no 75)	434.00
Village Hall Management Committee (invoice no. 76)	255.00
Village Hall Management Committee (invoice no. 77)	75.00
Village Hall Management Committee (invoice no. 78)	55.00

Income Total

£1,808.00

8 School Governors

- 8.1 Infant School – update Cllr. Grabowski
- 8.2 Junior School – update Cllr. Green

9 Young Person of the Year Award and the Gordon Watkins Community Award

- 9.1 Committee Report

10 Pinfold

- 10.1 Committee Report – update Cllr. Gajewicz

11 Sensory Garden

- 11.1 Committee Report – update Cllr. Gajewicz
- 11.2 Mosaic repairs – update Cllr. Gajewicz
- 11.3 Quote from Brunswick Organic Nursery for various works in Sensory Garden – Cllr Gajewicz

12 Police Liaison

- 12.1 Ward Manager’s Report

13 Local Council Association

- 13.1 Yorkshire Local Councils Association – Update Cllr. Harrison
- 13.2 White Rose updates
- 13.3 Email from Yorkshire Local Councils Association: *‘How can local councils make a difference to the environment?’*
- 13.4 A reminder about upcoming briefing sessions provided by North Yorkshire County Council (NYCC) re the new unitary authority and information on election costs

14 Highway Matters

- 14.1 Proposed Traffic Regulation Orders for Bishopthorpe
- 14.2 Email from Mr Cashmore: No 11 Bus Service

15 Correspondence

- 15.1 City of York Council not covered elsewhere
 - 15.1.1 None

- 15.2 Others

- 15.2.1 Invitation to hear from Police, Fire and Crime Commissioner Candidates on Thurs 11 Nov, email from ‘20’s plenty for North Yorkshire’.

16 Ward Committee

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16.1 Update

17 Any other business, which the Chairman consider urgent under the Local Government Act 1972

18 Date and time of next meeting Tuesday 18th January 2022 at Vernon House, Vernon Close, Bishopthorpe at 7.00pm.

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19 Payments to Authorise November 2021

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Bank Account checked by

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